



StaffScapes

Human Resource Solution Center

Mass Mutual Retirement Plan

StaffScapes is proud to announce the availability of a 401(k) program to help you in your retirement planning. A 401(k) savings plan can reduce your current income taxes considerably and allow your investment to grow dramatically over the years. This program has many tax advantages and we strongly recommend that you take advantage of this benefit. This program allows you to set aside before tax dollars to accumulate on a tax deferred basis for retirement. The Plan includes the following significant features:

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- 2%-50% minimum weekly investment allocation
 - Maximum investment 50% of gross pay not to exceed \$17,500.00
 - Catch up contributions up to \$5,500.00
 - Over 25 Different investments
 - Roth 401(k) After Tax Option
 - Investment allocations may be changed daily
 - Contribution percentage may be changed monthly
 - Quarterly statements mailed to participants home
 - Employee contribution only (StaffScapes will not be contributing to this plan)
 - Hardship provisions available for early withdrawal (10% penalty otherwise)

StaffScapes is also pleased to save our clients' money and offer benefits not affordable before. Start-up and administration of a 401(k) plan for a company with 10 employees could cost \$2500 to \$5000 per year and upwards of \$12,000 a year for a larger company.

To receive additional 401(k) information or request an enrollment kit, please complete this form and return it to StaffScapes' Benefits Department.

Client/ Co. Name: _____

Employee Name: _____

Street Address: _____

City: _____ State: _____ Zip: _____